

Planning Council



Jared Vega, Chair

Thursday, March 11, 2010
5:00 pm to 6:30 pm
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
Ground Floor, Large Conference Room

4041 North Central Avenue
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Meeting Minutes

In Attendance

Committee Members AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence

| | | | | | | | |
|-----|---|----|-----------------|-----|--|----|---|
| EX | Barr Jenkins | AT | Carol Williams | AT | Cheri Tomlinson | | |
| AT | Claire Sinay <i>alt: Maureen Sharp</i> | AT | Colin Sheffield | AT | Dan Lindell | | |
| EX | David Aguirre | EX | Daniel Ruacho | ALT | Debby Elliott <i>alt: Philip Seeger</i> | AT | Deborah Frusciano <i>alt: Kimberley Bickes</i> |
| AT | Dennis Vanegas | AT | Eric Moore | AT | Jared Vega | | |
| AT | Jennifer Lewis | AT | Jonathan Harris | AT | Juan Carlos Perez | AT | Keith Thompson |
| AT | Larry Stähli | AT | Lucio Amado | EX | Maclovio Morales | | |
| ALT | Mary Rose Wilcox <i>alt: Terri Leija</i> | AT | MiAsia Pasha | AT | Michael Bryson | | |
| AT | Miguel Garruna | AT | Randall Furrow | ALT | Regina Lechuga <i>alt: Abdul Hasan</i> | AT | Ron Hill |

Guests

| | | | |
|--------------|---------------|------------------|--------------------|
| Edie Payette | Jim Hansen | Scott Haverstock | Michelle LaMendola |
| Boni Lowney | David Dube | Rebecca Barnett | Enrique Hernandez |
| Judy White | S. Rob Bailey | | |

Administrative Agent Staff

| | | |
|----------------|------------------|-------------------------|
| Rose Conner | Jennifer Hawkins | Kenneth Leighton-Boster |
| Dyle Sanderson | Carmen Hair | |

Support Staff: John Sapero

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Modernization Act of 2006 and the Maricopa County Department of Public Health.

All of the documents discussed may be requested from Planning Council Support.

MEETING MINUTES *continued*

Welcome, introductions and declarations of any conflicts-of-interest

Planning Council Chair Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Jared Vega determined that quorum was established with 20 of 27 members present at 5:03 pm.

Review of the Minutes and Action Items From the Prior Meeting

Participants silently reviewed the summary minutes from the February 11, 2010 meeting. No corrections were voiced.

MOTION: Larry Stähli moved to approve the minutes as amended. MiAsia Pasha seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Administrative Agent Update

Rose Conner discussed:

- The EMA has a new project officer, Beth Henson, effective as of March 1, 2010
- HRSA has not announced Part A grant awards yet. All providers have been asked to continue to provide services
- The AA's office is closing the 2009 Part A grant. Rapid Reallocation Authority was utilized to transfer \$268,347 to Part B/ADAP – the final allocation to ADAP was over \$800,000
- A carryover request has been submitted to HRSA
- The AA's office hopes to apply for a SPNS grant, and will seek Council approval to do so later in the agenda
- The Part A office is moving from 301 West Jefferson Street to 400 West Jefferson Street, on the ground floor
- The AA anticipates that the full GY 2010 award will be announced before the April Allocations Committee meeting

Chair Update

Jared Vega welcomed the new Executive Officers to the Executive Committee.

MEETING MINUTES *continued*

Jared then provided an overview of the accomplishments that Mark Kezios realized over his six-year term as Chair of the Planning Council. Jared officially announced that Mark was appointed as the Alternate for Mary Rose Wilcox, the BOS Designee to the Council.

Several Council members provided remarks about Mark's efforts.

Jared also recognized MIHS for providing tremendous service to over 100 clients through the Direct Dental Program.

2010 Grant Award/Allocations

This item was tabled, as the grant award was not announced.

Directive Approval: Special Projects of National Significance (SPNS) Grant Application Submission

Jared Vega discussed that the Part A Administrative Agency is seeking approval to apply for this grant, which would provide funding for an upgrade to the CAREWare data management system and to procure equipment.

MOTION: Randall Furrow moved to approve the submission of the grant application. MiAsia Pasha seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Directive Approval: Food Box/Home Delivered Meals/Congregate Meals Eligibility Requirements

Jared Vega discussed the Administrative Agent recommended that the current eligibility guidelines be retained for services in this service category, rather than lower the FPL eligibility guidelines. Making changes to the eligibility requirements would have little impact and cause administrative challenges for providers. In GY 2009, all clients were able to be served in this category.

MOTION: Larry moved to direct the AA to retain the current eligibility guidelines.

DISCUSSION: Jennifer Lewis asked how much would be saved if the eligibility was changed. Rose Conner replied \$20,000 would be saved.

OUTCOME: The motion passed.

MEETING MINUTES *continued*

Approval: Community Health Planning & Strategies Committee Policies and Procedures

Larry Stähli provided an overview of the document, and discussed that one individual provided feedback. Upon review by the committee, this suggested revision was not made.

Eric Moore noted a typographical error.

MOTION: Randall Furrow moved to accept the document, as revised. MiAsia Pasha seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Approval: Outpatient Ambulatory Medical Care Standards of Care Text Revisions

Jared Vegas tabled this item until it can be reviewed with the EMA's new project officer.

Review: Comprehensive Plan goals/Activities Progress

Larry Stähli provided an overview of the document.

Committee Reports

Allocations: No update was provided.

Community Health Planning & Strategies: Larry Stähli discussed the committee reviewed the Comprehensive Plan and determined data needs for the 2010 PSRA session.

Membership: Randall Furrow discussed the BOS met on February 24th and reappointed all members who sought an additional 3-year term on the Council. Additionally, Supervisor Mary Rose Wilcox was appointed as the BOS Designee to the Council. The final Leadership Academy session will take place in April.

Rules: No report was voiced.

Standards: No report was provided.

Education & Empowerment: Jonathan Harris discussed the Learn+Link+Live conference scheduled for March 27th has been postponed.

MEETING MINUTES *continued*

Update: Ryan White Parts B, C and D

Part B

Michael Bryson discussed that the ADAP program will close its grant year on budget. Additionally, Rob Bailey is now the Part B/ADAP Program Manager.

Rob Bailey thanked the Planning Council for its financial assistance.

PART C

Eric Moore discussed that the 20th Anniversary Celebration of the McDowell Clinic was very successful. Part C is finalizing its data report submissions to HRSA; McDowell Clinic served over 2,000 clients in the grant year.

PART D

Cheri Tomlinson discussed the National Women's and Girl's HIV/AIDS Awareness Day event was very successful and received excellent media focus on the event.

Current Event Summaries

Randall Furrow congratulated Jared Vega on leading a fantastic first meeting.

Phil Seeger discussed that Care Directions is selling discount tickets for the musical Jesus Christ Superstar.

MiAsia Pasha discussed the Black AIDS Task Force will meet on March 25th. She also provided details on a fashion show fundraising event for CASS.

Scott Haverstock discussed that a rummage sale will be held to raise funds for AIDS Walk Phoenix.

Call to the public

John Saperro asked Planning Council members to complete their Conflict of Interest forms.

Adjourn

The meeting adjourned at approximately 5:51 pm.